

# Access to Money Reimbursement Program (ATM) Application Form



Mental Health Association in Orange County, Inc.  
73 James P. Kelly Way, Middletown NY 10940

Phone-(845) 342-2400 ext 1235/1253  
Fax- (845)343-9665  
Print additional forms at [www.mhaorangenv.com](http://www.mhaorangenv.com)

Date \_\_\_\_\_

Name of individual with disability \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ E-mail \_\_\_\_\_

Telephone \_\_\_\_\_ Birth date \_\_\_\_\_ Gender \_\_\_\_\_

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Tabs # \_\_\_\_\_

Referring service provider/Coordinator \_\_\_\_\_ Agency \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Parent/family contact name \_\_\_\_\_ Relationship \_\_\_\_\_

Telephone other than home \_\_\_\_\_ E-mail \_\_\_\_\_

Lives with parent/guardian Y \_\_\_ N \_\_\_ Self-directed Y \_\_\_ N \_\_\_

Developmental disability (circle all that apply and add notes or specify below if needed)

Autism/P.D.D.      Cerebral Palsy      Epilepsy      Intellectual/Developmental Disability

Neurological impairment(specify) \_\_\_\_\_

Medicaid \_\_\_\_\_ SSI \_\_\_\_\_ SSA \_\_\_\_\_ Private health insurance \_\_\_\_\_

Day program/school \_\_\_\_\_

Goods/services requested \_\_\_\_\_

If reimbursement requested, to whom will the check be made out:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Have you made this request to any other program or service?    Yes \_\_\_\_\_    No \_\_\_\_\_

Specify programs/services contacted \_\_\_\_\_

What was the outcome? \_\_\_\_\_

How will the service or item benefit the person with a disability or the family: \_\_\_\_\_

\_\_\_\_\_

Additional information you want us to know about the request: \_\_\_\_\_

\_\_\_\_\_



# Mental Health Association

*in Orange County, Inc.*

NADIA ALLEN, EXECUTIVE DIRECTOR

## Access to Money Reimbursement Program (ATM)

In order for your **initial** Access to Money (ATM) Fund application to be processed you will need to submit items **1 through 4**.

- 1) Completed application form, printed or typed clearly!
- 2) HIPAA (“Notice of Privacy Practice and Program Participants Rights”)  
[Click here for HIPAA forms](#) Signature page filled out, signed and dated.
- 3) Proof of OPWDD eligibility ie: Notice of Decision (NOD) from Hudson Valley DDSO.
- 4) Invoice, receipts, price list or brochure for the services/goods requested and vendor contact information.

\*For future applications, submit items 1 and 4.

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73 JAMES P. KELLY WAY \* Middletown, NEW YORK 10940 \* (845) 342-2400-FAX (845) 343-9665  
EBEN ROCKWELL HILL, PRESIDENT \* A UNITED WAY AGENCY



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*Mental Health Association in Orange County is a proud member of WELCOME Orange... Helping individuals achieve recovery, resiliency and self-determination.*